



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

ETHEL B. BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

**RFS/HK Review #:** HK 0655

**Date & Time Received:** 9/22/23 at 15:15

**Date & Time of Response:** Oct. 03, 2023 at 1600 hrs.

**Entity Requesting FRF:** Littlewater Chapter

**Title of Project:** Temporary Employment

**Administrative Oversight:** Division of Community Development

**Amount of Funding Requested:** \$509, 493.39

**Eligibility Determination:**

- ☒ FRF eligible  
☐ FRF ineligible  
☐ Additional information requested

**FRF Eligibility Category:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay                            |
| <input type="checkbox"/> (3) Government Services/Lost Revenue             | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |

**U.S. Department of Treasury Reporting Expenditure Category:** \_\_\_\_\_

2.18, Housing Support: Other Housing Assistance

**Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):**

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

[illegible]

Name of DOJ Reviewer: Lorenzo Curley

Signature of DOJ Reviewer: lorenzo Curley

**Disclaimers:**

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDNJ Initial Eligibility Determination is based on the documents provided, which NNDNJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDNJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR GOVERNANCE-CERTIFIED CHAPTERS**

**Part 1. Identification of parties.**

Governance-Certified Chapter requesting FRF: Littlewater Chapter Date prepared: 05-12-2023  
 Chapter's mailing address: PO Box 1898 phone & email: 505-786-2120  
Crownpoint New Mexico 87313 website (if any): littlewater@navajochapters.org  
 This Form prepared by: Genevieve Castillo phone/email: 505-786-2126  
Chapter Manager gcastillo@nnchapters.org  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Temporary Employment - 2 years

Chapter President: Thomas Barbone phone & email: thomasbarbone63@gmail.com  
 Chapter Vice-President: Ernest Yazzie phone & email: eyazzie371@gmail.com  
 Chapter Secretary: June Barbone phone & email: junebarbone@yahoo.com  
 Chapter Treasurer: June Barbone phone & email: junebarbone@yahoo.com  
 Chapter Manager or CSC: Genevieve Castillo phone & email: gcastillo@nnchapters.org  
 DCD/Chapter ASO: Myrtis Begay phone & email: msbegay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Littlewater Chapter Officials/staff  
☐ document attached

Amount of FRF requested: 509,492.39 FRF funding period: 10/1/2023 to 09/30/2026  
indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Littlewater Chapter is requesting \$509,492.39 for temporary employment (<sup>5</sup>4-Carpenters, 1-AMS, 1-Operator) for two years. The five carpenters to construct bathroom additions, roof repairs, bathroom modifications, other minor needed repairs within the Littlewater Community. Providing improvements for those in need will help eliminate the spread of COVID-19 among families living in multi-generational home. AMS will assist in compiling documents, quote, inventory tracking for supplies/labor force; Heavy Equipment Operator will assist in clearing roadways and debris.  
☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

This project will benefit the needs of the Navajo families throughout the Littlewater community by providing stable housing for those in need. The temporary employment will eliminate the spread of the COVID-19 among families living in multi-generational homes.

☐ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

Littlewater Chapter Temporary Employment timeline: Littlewater Chapter resolution will be on February 8, 2023 Planning Meeting and Regular Meeting on February 15, 2023; Navajo Nation and DOJ review submission Summer 2023. Advertisement by Littlewater Chapter for temporary employment from local/neighboring chapters from 9-1-23 to 9-29-23 with start date of 10-9-23 (FY24)

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

Division of Community Development will provide oversight of the project in conjunction with the Littlewater Chapter including temporary employment workers.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The homeowners will be responsible for the operation and maintenance of their homes once project is completed.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

This project title falls under the April 2022 Guidance Expenditure Categories 3.3 Public Sector Workforce: Other. The temporary employment will be ones constructing, repairing, renovating, and modifying bathrooms, roofs, windows, and other minor issues with homes.

☐ document attached

### Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Littlewater Chapter Resolution and PEP Budget.

☐ Chapter Resolution attached

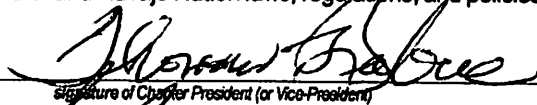
### Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's  
Preparer:

  
signature of Preparer/CONTACT PERSON

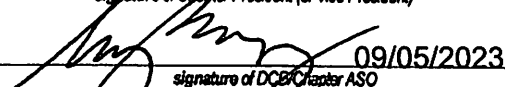
Approved by:

  
signature of Chapter President (or Vice-President)

Approved by:

  
signature of Chapter Manager or CSC

Approved by:

  
signature of DCD Chapter ASO

Approved to submit  
for Review:

  
signature of DCD Director

09/05/2023



FY 2023

# THE NAVAJO NATION PROGRAM BUDGET SUMMARY

Page 1 of 9  
BUDGET FORM 1

PART I. Business Unit No.: NEW Program Title: Littlewater Chapter - Temporary Employment Division/Branch: DCD/Executive Branch  
 Prepared By: Genevieve Castillo Phone No.: 505-786-2120 Email Address: [littlewater@navajochapters.org](mailto:littlewater@navajochapters.org)

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	10-1-23 to 9-30-26	509,492.39	100%	2001 Personnel Expenses				0.00
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance	6		509,429.39	509,429.39
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				<b>TOTAL</b>		0.00	509,429.39	509,429.39
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	
				<b>TOTAL:</b>		\$509,492.39	100%	

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Genevieve Castillo  
 Program Manager's Printed Name  
gcastillo  
 Program Manager's Signature and Date

APPROVED BY: Calvin Castillo  
 Division Director / Branch Chief's Printed Name  
[Signature] 9/5/23  
 Division Director / Branch Chief's Signature and Date

FY 2024THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIAPage 2 of 9  
BUDGET FORM 2

## PART I. PROGRAM INFORMATION:

Business Unit No.: NEW

Program Name/Title:

Littlewater Chapter - Temporary Employment

## PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

*To hire temporary employees for ARPA project*

## PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

## 1. Goal Statement:

To hire temporary employees for ARPA project

Program Performance Measure/Objective:

to hire 5 carpenters (1 senior carpenter and 4 carpenters)

5		5		5		5	
---	--	---	--	---	--	---	--

## 2. Goal Statement:

To hire temporary employees for ARPA project

Program Performance Measure/Objective:

to hire 1 Heavy Equipment Operator

1		1		1		1	
---	--	---	--	---	--	---	--

## 3. Goal Statement:

To hire temporary employees for ARPA project

Program Performance Measure/Objective:

to hire 1 Account Maintenance Specialist

1		1		1		1	
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## 4. Goal Statement:

Program Performance Measure/Objective:

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## 5. Goal Statement:

Program Performance Measure/Objective:

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## PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Genevieve Castillo

Program Manager's Printed Name

*Genevieve Castillo*

Program Manager's Signature and Date

*Calvin Castillo*

Division Director/Branch Chief's Printed Name

*[Signature]* 9/5/23

Division Director/Branch Chief's Signature and Date



FY 2025THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIAPage 3 of 9  
BUDGET FORM 2

## PART I. PROGRAM INFORMATION:

Business Unit No.: NEW

Program Name/Title:

Littlewater Chapter - Temporary Employment

## PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

*To hire temporary employment for ARPA project*

## PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
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5		5		5		5	
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To hire temporary employees for ARPA project

Program Performance Measure/Objective:

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To hire temporary employees for ARPA project

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1		1		1		1	
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Program Performance Measure/Objective:

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## PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Genevieve Castillo

Program Manager's Printed Name

*Genevieve Castillo*  
Program Manager's Signature and Date*Calvin Castillo*  
Division Director/Branch Chief's Printed Name*Calvin Castillo* 9/5/23  
Division Director/Branch Chief's Signature and Date

FY 2024

**THE NAVAJO NATION**  
**LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNIT**

Page 4 of 9  
**BUDGET FORM 3**

SUB ACCT	POS NO	JOB TYPE	POSITION TITLE	EMP ID	WRKSITE CODE	FY 2023 ACTUAL		FY 2024 PROPOSED	
						G/S	SALARY	HOURS	BUDGET
1001		2320	Senior Carpenter		Littlewater			2080	\$ 38,688.00
1002		2320	Carpenter		Littlewater			2080	\$ 32,510.40
1003		2320	Carpenter		Littlewater			2080	\$ 32,510.40
1004		2320	Carpenter		Littlewater			2080	\$ 32,510.40
1005		2320	Carpenter		Littlewater			2080	\$ 32,510.40
1006		2320	Heavy Equipment Operator		Littlewater			2080	\$ 35,422.40
1007		2320	Acct Maint. Specialist		Littlewater			2080	\$ 27,414.40



FY 2025

**THE NAVAJO NATION**  
**LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNIT**

Page 5 of 9  
BUDGET FORM 3

SUB ACCT	POS NO	JOB TYPE	POSITION TITLE	EMP ID	WRKSITE CODE	FY 2024 ACTUAL		FY 2025 PROPOSED	
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1001		2320	Senior Carpenter		Littlewater			2080	\$ 38,688.00
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1005		2320	Carpenter		Littlewater			2080	\$ 32,510.40
1006		2320	Heavy Equipment Operator		Littlewater			2080	\$ 35,422.40
1007		2320	Acct Maint. Specialist		Littlewater			2080	\$ 27,414.40

FY 2024

**THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION**

Page 6 of 9  
**BUDGET FORM 4**

<b>PART I. PROGRAM INFORMATION:</b>				
Program Name/Title: <u>Littlewater Chapter - Temporary Employment</u>		Business Unit No.: <u>NEW</u>		
<b>PART II. DETAILED BUDGET:</b>				
(A)	(B)	(C)	(D)	
<b>Object Code (LOD 6)</b>	<b>Object Code Description and Justification (LOD 7)</b>	<b>Total by DETAILED Object Code (LOD 6)</b>	<b>Total by MAJOR Object Code (LOD 4)</b>	
	FY 2024			
8000	Assistance			
8710	Temporary Employment			
	1 Senior Carpenter @ \$18.60 x 2080 hours	\$ 38,688.00	\$ 231,566.40	
	4 Carpenters @ \$15.63 x 2080 hours	\$ 130,041.60		
	1 Heavy Equipment Operator @ \$17.03 x 2080 hours	\$ 35,422.40		
	1 Account Maintenance Specialist @ \$13.18 x 2080 hours	\$ 27,414.40		
2900	Fringe Benefits	\$ 23,179.80	\$ 23,179.80	
2912	FICA	\$ 14,357.12		
2914	Medicare	\$ 3,357.71		
2950	Unemployment	\$ 4,237.67		
2960	Workers Compensation	\$ 1,227.30		
<b>TOTAL</b>		<b>\$ 254,746.20</b>	<b>\$ 254,746.20</b>	

FY 2025

**THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION**

Page 7 of 9  
BUDGET FORM 4

<b>PART I. PROGRAM INFORMATION:</b>				
Program Name/Title: <u>Littlewater Chapter - Temporary Employment</u>		Business Unit No.: <u>NEW</u>		
<b>PART II. DETAILED BUDGET:</b>				
(A)	(B)	(C)	(D)	
<b>Object Code (LOD 6)</b>	<b>Object Code Description and Justification (LOD 7)</b>	<b>Total by DETAILED Object Code (LOD 6)</b>	<b>Total by MAJOR Object Code (LOD 4)</b>	
	FY 2024			
8000	Assistance			\$ 254,746.20
8710	Temporary Employment			
	1 Senior Carpenter @ \$18.60 x 2080 hours	\$ 38,688.00	\$ 231,566.40	
	4 Carpenters @ \$15.63 x 2080 hours	\$ 130,041.60		
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2950	Unemployment	\$ 4,237.67		
2960	Workers Compensation	\$ 1,227.30		
<b>TOTAL</b>		\$ 254,746.20	\$ 254,746.20	



**Page 8 of 9**  
**PROJECT FORM**

**FOR OMB USE ONLY:** Resolution No: \_\_\_\_\_ FMIS Set Up Date: \_\_\_\_\_ Company No: \_\_\_\_\_ OMB Analyst: \_\_\_\_\_

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

Page 9 of 9  
**PROJECT FORM**

<b>PART I. Business Unit No.:</b> <u>NEW</u> <b>Project Title:</b> <u>Littlewater community temporary employment</u> <b>Project Description</b> <u>Assist in community members with bathroom additions, roof repairs, bathroom modifications</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification																		<b>PART II. Project Information</b> <b>Project Type:</b> <u>Temporary Employment</u> <b>Planned Start Date:</b> <u>10/1/2023</u> <b>Planned End Date:</b> <u>9/30/2026</u> <b>Project Manager:</b> <u>Genevieve Castillo</u>																																																																																																																																																																																																																		
<b>PART III.</b> List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.		<b>PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.</b> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="12">FY <u>2023</u></th> <th colspan="12">FY <u>2024</u></th> <th colspan="6">Expected Completion Date if project exceeds 8 FY Qtrs.</th> </tr> <tr> <th colspan="3">1st Qtr.</th> <th colspan="3">2nd Qtr.</th> <th colspan="3">3rd Qtr.</th> <th colspan="3">4th Qtr.</th> <th colspan="3">1st Qtr.</th> <th colspan="3">2nd Qtr.</th> <th colspan="3">3rd Qtr.</th> <th colspan="3">4th Qtr.</th> <th colspan="6">Date <u>09-30-2026</u></th> </tr> <tr> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th><th>A</th><th>M</th><th>J</th><th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th><th>A</th><th>M</th><th>J</th><th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th> </tr> <tr> <td colspan="28"> <b>Hiring of Temporary Employees</b>            Employ Senior Carpenter    X            Employ 4 Carpenters    X            Employ Heavy Equipment Operator    X            Employ Acct. Maintenance Spec.    X         </td> </tr> <tr> <td colspan="28"> <b>PART V.</b>  <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="6">PROJECT TOTAL</th> </tr> <tr> <td colspan="3">Expected Quarterly Expenditures</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="6">\$509,492.39</td> </tr> </table> </td> </tr> </table>																								FY <u>2023</u>												FY <u>2024</u>												Expected Completion Date if project exceeds 8 FY Qtrs.						1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Date <u>09-30-2026</u>						O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	<b>Hiring of Temporary Employees</b> Employ Senior Carpenter    X Employ 4 Carpenters    X Employ Heavy Equipment Operator    X Employ Acct. Maintenance Spec.    X   X																												<b>PART V.</b> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="3">\$</th> <th colspan="6">PROJECT TOTAL</th> </tr> <tr> <td colspan="3">Expected Quarterly Expenditures</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="3">56,610.27</td> <td colspan="6">\$509,492.39</td> </tr> </table>																												\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL						Expected Quarterly Expenditures			56,610.27			56,610.27			56,610.27			56,610.27			56,610.27			56,610.27			56,610.27			\$509,492.39					
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FOR OMB USE ONLY:    Resolution No: \_\_\_\_\_    FMIS Set Up Date: \_\_\_\_\_    Company No: \_\_\_\_\_    OMB Analyst: \_\_\_\_\_